

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ball point pen and

send it to: The Sundridge Park Club
 Lawn Close, Garden Road
 Bromley BR1 3NA

Service User Number

Name(s) of Account Holder(s)

For Sundridge Park Tennis & Squash Limited official use only. This is not part of the instruction to your bank or building society.

1 2 6

Bank/Building Society account number

Branch Sort Code

Instruction to your Bank or Building Society

Please pay Sundridge Park Tennis & Squash Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Sundridge Park Tennis & Squash Limited and, if so, details will be passed electronically to my Bank/Building Society.

To: The Manager

Name and full postal address of your Bank or Building Society

Name of Bank/Building Society	Signature(s)
Address	
Postcode	Date

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Sundridge Park Club will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request SPC to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by The Sundridge Park Club or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when The Sundridge Park Club asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify The Sundridge Park Club.